



## Award Notice Abstract (Ref No.: 5894881)

Status: Updated

<p><b>Reference Number:</b> 12534892</p> <p><b>Control Number:</b> PR No. 2025-10-0170</p> <p><b>Bid Notice Title:</b> PR No. 2025-10-0170 Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on Decem</p> <p><b>Approved Budget:</b> Php1,062,000.00</p> <p><b>Procurement Mode:</b> Public Bidding</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Lease and Rental of Property or Building</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b></p> <p><b>Delivery Period:</b> 3 Day/s</p> <p><b>Contact Person:</b> Anabel Magalona</p>	<p><b>DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS</b> Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines</p> <p><b>PR No. 2025-10-0170 Lease of Venue for the Capacit</b></p> <p><b>Awardee :</b> AZTECO CORPORATION <b>Address :</b> AXIAA HOTEL MANILA, NO. 135 WEST AVE, BRGY. BUNGAD QUEZON CITY Quezon City Metro Manila, NCR, Philippines</p> <p><b>Contact Person :</b> Adrian Cruz <b>Designation :</b> Senior Sales Executive</p> <table border="1"> <thead> <tr> <th data-bbox="386 638 418 659">#</th><th data-bbox="418 638 1027 659">Product/Service/Project Name</th><th data-bbox="1027 638 1234 659">Budget</th></tr> </thead> <tbody> <tr> <td data-bbox="386 659 418 835">1</td><td data-bbox="418 659 1027 835">PR No. 2025-10-0170 Lease of Venue for the Capacit, PR No. 2025-10-0170 Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025, 90110000, 1, Lot</td><td data-bbox="1027 659 1234 835">Php1,062,000.00</td></tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest Calculated Responsive Bid</p>	#	Product/Service/Project Name	Budget	1	PR No. 2025-10-0170 Lease of Venue for the Capacit, PR No. 2025-10-0170 Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025, 90110000, 1, Lot	Php1,062,000.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php1,061,469.00</p> <p><b>Award Date:</b> 25-Nov-2025</p> <p><b>Publish Date:</b> 18-Dec-2025</p> <p><b>Date Last Updated:</b> 18-Dec-2025</p> <p><b>Contract Number:</b> PR No. 2025-10-0170</p> <p><b>Proceed Date:</b> 02-Dec-2025</p> <p><b>Contract Effectivity Date:</b> 03-Dec-2025</p> <p><b>Contract End Date:</b> 05-Dec-2025</p> <p><b>Created By:</b> Anabel E. Magalona</p> <p><b>Date Created:</b> 18-Dec-2025</p> <p><b>Approver:</b> Anabel E. Magalona</p> <p><b>View Documents:</b> 4</p>
#	Product/Service/Project Name	Budget						
1	PR No. 2025-10-0170 Lease of Venue for the Capacit, PR No. 2025-10-0170 Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025, 90110000, 1, Lot	Php1,062,000.00						

**Created By:**

Anabel Magalona



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**BAC RESOLUTION DECLARING LCRB AND RECOMMENDING APPROVAL  
RESOLUTION NO. 53, s. 2025**

**WHEREAS**, on October 29, 2025, DepEd Division of Batangas thru the Bids and Awards Committee (BAC) Secretariat posted the Invitation to Bid for the **PR No. 2025-10-0170 -Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025** with an Approved Budget for the Contract of One Million Sixty-Two Thousand Pesos (P 1,062,000.00) only, at the websites of PhilGEPS and Procuring Entity and SDO Batangas Bulletin Board continuously for 20 calendar days;

**WHEREAS**, invitations to observers for the pre-bid conference and opening of bids were sent to Commission on Audit (COA) DepEd Batangas, Bauan Technical High School Multi-Purpose Cooperative and Bolo Multi-Purpose Cooperative;

**WHEREAS**, on November 3, 2025, the Bids and Awards Committee issued Supplemental Bid Bulletin No. 1;

**WHEREAS**, on November 5, 2025 at 10:00 a.m., pre-bid conference was conducted at SDO Conference Room Music and Arts Building, Provincial Sports Complex, Bolbok, Batangas City and thru this link at <https://meet.google.com/sso-orfc-joj>;

**WHEREAS**, in response to the said advertisements, there were three (3) interested bidders who logged in the Documents Request List of PhilGEPS;

**WHEREAS**, Azteco Corporation availed the bidding documents and submitted its bid manually on November 17, 2025 at 9:45 a.m. at SDO Batangas, Music and Arts Building, Provincial Sports Complex, Bolbok, Batangas City;

**WHEREAS**, on November 17, 2025 at 10:00 a.m. during bid opening, representatives from Azteco Corporation attended the said procurement activity at SDO Conference Room, Music and Arts Building, Provincial Sports Complex, Bolbok, Batangas City;

**WHEREAS**, the Bids and Awards Committee (BAC) opened the envelopes containing the bidders' technical and found the bidder complying with the document requirements;

**WHEREAS**, the BAC opened the financial component envelopes of the bidder and found the following details below:



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

Telephone: (043) 722-1840 / 722-1796

Email Address: [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)

Website: [www.depedbatangas.com](http://www.depedbatangas.com)

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**Republic of the Philippines**  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

Name of Bidder	Bid Amount (As Read)	% Variance from ABC
Azteco Corporation	P 1,061,469.00	0.05%
XXXX	XXXX	XXXX

**WHEREAS**, the BAC declared Azteco Corporation as the Lone Bid as Read;

**WHEREAS**, on November 17, 2025 at 3:00 p.m., the detailed evaluation of bids of the lone bidder was conducted at the Division Office Conference Room, Music and Arts Building, Provincial Sports Complex, Bolbok, Batangas City and the bid amount as calculated is as follows:

Name of Bidder	Bid Amount (As Calculated)	% Variance from ABC
Azteco Corporation	P 1,061,469.00	0.05%
XXXX	XXXX	XXXX

**WHEREAS**, the BAC issued Notice To Conduct Post-qualification to Azteco Corporation, stating that the BAC will conduct post-qualification of its technical, legal and financial documents and requirements specified in the bidding documents;

**WHEREAS**, on November 18, 2025, Azteco Corporation submitted its original eligibility, technical and financial documents to the BAC and TWG, immediately conducted the post-qualification;

**WHEREAS**, upon careful examination, validation and verification of the eligibility, technical and financial requirements, vis-à-vis technical specifications in the bidding documents, Azteco Corporation was found to be compliant with all the technical, financial and post-qualification requirements and conditions specified in the Bidding Documents;

**WHEREAS**, the Bids and Awards Committee declared Azteco Corporation the Lowest Calculated Responsive Bid;

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to award the project **PR No. 2025-10-0170 - Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025** to:



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

Telephone: (043) 722-1840 / 722-1796

Email Address: [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)

Website: [www.depedbatangas.com](http://www.depedbatangas.com)

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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**AZTECO CORPORATION**

**BAC RESOLUTION REQUESTING FOR ISSUANCE OF NOTICE TO AWARD**  
**RESOLUTION NO. 53, s. 2025**  
**November 24, 2025**

  
**ATTY. KAREN M. SALIMO**  
Member

  
**LOU C. PANALIGAN**  
Member

  
**MARIO B. MARAMOT, PhD**  
Member

  
**DAVID M. NUAY**  
Member

  
**RHINA O. HAGAN, CESE**  
Vice-Chairperson

  
**JOFITE F. DAYOC, CESE**  
Chairperson

APPROVED:

  
**MARITES A. IBANEZ, CESO V**  
Head of Procuring Entity





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

**NOTICE OF AWARD**  
(Public Bidding)

November 25, 2025

**JENNY LUSUAN**

Director of Sales  
Azteco Corporation  
135 West Avenue Brgy. Bungad Quezon City

Name of Project: **PR No. 2025-10-0170 - Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025**

Dear **Ms. Lusuan**:

We are pleased to notify you that your bid for the Project is hereby accepted in the amount of **One Million Sixty-One Thousand Four Hundred Sixty-Nine Pesos (Php 1,061,469.00)** only.

Kindly affix your signature on the space provided below to indicate your acceptance of this notice and the bid price after having been evaluated in accordance with the issued Bidding Documents. You are hereby required to enter into a formal contract with us and submit a Performance Security in any of the following forms within ten (10) days from receipt of this notice:

**Five percent (5%)** of the total contract price in the form of cash; cashier's check, or manager's check issued by a universal or commercial bank; bank draft, bank guarantee or irrevocable letter of credit issued by a universal or commercial bank, provided, that it shall be confirmed or authenticated by a universal or commercial bank if issued by a foreign bank.

**Thirty percent (30%)** of the total contract price in the form of Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.


Failure to enter into a contract with us or submit the Performance Security shall constitute a sufficient ground for cancellation of this notice, forfeiture of your bid security, and imposition of appropriate sanctions.



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

Please return the original copy of this Notice to the DepEd Division Office of Batangas through the BAC Secretariat within two (2) days from the date of your receipt hereof pursuant to ITB 30.2 of the Bidding Documents.

Very truly yours,

  
**MARITES A. IBANEZ, CESO V**  
Head of Procuring Entity

Conforme:

  
*Signature over Printed Name*

SALES DIRECTOR  
*Designation*

Date: Nov 25, 2025





Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

CONTRACT AGREEMENT

THIS AGREEMENT made this 27<sup>th</sup> day of November 2025 between Department of Education Division of Batangas, Provincial Sports Complex, Bolbok, Batangas City, Philippines (hereinafter called "the Entity") represented herein by its Schools Division Superintendent **DR. MARITES A. IBANEZ** of the one part and Azteco Corporation represented herein by its Sales Director **MS. JENNY LUSUAN** of 135 West Avenue Brgy. Bungad Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly the **PR No. 2025-10-0170 - Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of One Million Sixty-One Thousand Four Hundred Sixty-Nine Pesos (Php 1,061,469.00) only (hereinafter called "the Contract Price") and shall be completed within three (3) calendar days. Below are the details of the project:

**Lease of Venue - December 3-5, 2025 (177 pax)**

**Inclusions:**

- **Breakfast** – rice, 2 viands, fresh fruits, bread & butter & coffee (for 3 days) Day 1-3
- **Morning Snacks** – snacks & juice (for 2 days) Day 2-3
- **Assisted Buffet Lunch** – rice, vegetables, 2 viands, soup, dessert & soft drinks or juice (for 3 days) Day 1-3
- **Afternoon Snacks** – snacks and soft drinks or juice (for 3 days) Day 1-3
- **Assisted Buffet Dinner** – rice, vegetables, 2 viands, soup, dessert & soft drinks or juice (for 2 days) Day 1-2

**Additional Specifications:**

- Accommodation based on triple/quadruple sharing room,
- 1 Plenary Hall,
- 2 function rooms,
- physical set up of the function halls,
- 5" x 6 "Welcome Tarpaulin,
- basic lights & sounds,
- free WIFI connectivity,
- free-flowing coffee,
- purified drinking water
- Provision of Medical Staff &/or Safety Officer

**Location:** within NCR





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of One Million Sixty-One Thousand Four Hundred Sixty-Nine Pesos (Php 1,061,469.00) only or such other sums as may be ascertained, Azteco Corporation of 135 West Avenue Brgy. Bungad Quezon City agrees to deliver the project PR No. 2025-10-0170 - Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025 in accordance with its Bid.

Supplier's Witness

Supplier

JENNY LUSUAN  
BAC Chairperson


MARITES A. IBÁÑEZ, CESO V  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS


4. The Department of Education Division of Batangas agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

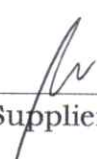
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

  
**JOFIT P. DAYOC, CESE**  
BAC Chairperson

for:  
DepEd Division of Batangas

  
**JENNY LUSUAN**  
Owner

  
Supplier's Witness

for:  
Azteco Corporation

Certificate of Availability of Funds:

Amount: ₱1,001,169.00

Sub-Aro No: SA/AD-1A-25-3534

  
**EDUARDA U. ALON**  
Accountant III





Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

REPUBLIC OF THE PHILIPPINES)  
City/Municipality of **BATANGAS CITY**) S.S.

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public in and for **BATANGAS CITY**,  
Philippines, this \_\_\_\_\_ day of **27 NOV 2025**, personally appeared:

GOVERNMENT ISSUED IDENTIFICATIONS

NAME Number Issued on Issued at

1. **MARITES A. IBANEZ, CESO V** PRC 0188341 PRC Manila  
Head of Procuring Entity  
DepEd Batangas

2. **JENNY LUSUAN** *Driver's License* *Expiry Dec 5 2032*  
Sales Director  
Azteco Corporation  
135 West Avenue Brgy. Bungad Quezon City

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of four (4) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties hereto and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above written.

NOTARY PUBLIC

Until \_\_\_\_\_

**ATTY. ILLUMINADO O. CUEVAS, CPA**

Notary Public

Until December 31, 2025

Under Admin. Matter No. 2023-222-R

Hilltop, Kumintang Ibaba, Batangas City

Roll No. 36085/27 May 1988

PTN No. 5009573/1-2-25/Bats. City

IBP No. 48275/1/12-12-2024/Pasig City for Year 2025

TJN-129-591-179-000

MCLE VIII#0015704/Valid up to: 4-14-2028

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Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

Telephone: (043) 722-1840 / 722-1796

Email Address: deped.batangas@deped.gov.ph

Website: www.depedbatangas.com



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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**NOTICE TO PROCEED**  
(Public Bidding)

November 28, 2025

**JENNY LUSUAN**

Director of Sales  
Azteco Corporation  
135 West Avenue Brgy. Bungad Quezon City


Name of Project: **PR No. 2025-10-0170 - Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025**

Dear **Ms. Lusuan**:

We wish to inform you that the Contract Agreement for PR No. 2025-10-0170 - Lease of Venue for the Capacity Building on Strengthening Service Excellence: Empowering the Non-teaching Personnel in Communication, Innovation and Resilience (Batch 2) on December 3-5, 2025 has been approved.

You are now hereby notified to commence execution of Works and shall fully complete all of the works within three (3) calendar days after receipt of this notice.

Very truly yours,

  
**MARITES A. IBANEZ, CESO V**  
Head of Procuring Entity

Receipt of NTP is hereby acknowledged:

  
(Signature over Printed Name)

**SALES DIRECTOR**

(Designation)

**AZTECO CORPORATION**

(Name of Company)

Date: **Dec 2, 2025**



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
Telephone: (043) 722-1840 / 722-1796  
Email Address: [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)  
Website: [www.depedbatangas.com](http://www.depedbatangas.com)

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